



COLLEGE OF EDUCATION TRANSFER STUDENT CHECKLIST

Transfer Tips

- Apply to UCF early
- RSVP for an early orientation

Associate of Arts (A.A.) Degree

- A.A. degree earned at a Florida public institution **OR**
- Complete the UCF General Education Program Requirement

Transcripts (Official Copies)

- Submit all college and/or university transcripts to the Undergraduate Admissions office
- Submit high school transcripts to the Undergraduate Admissions office

Foreign Language Requirement

- Completed 2 years of the same foreign language in high school **OR**
- Complete 1 year of college instruction in the same foreign language

Documentation in your possession the day of Transfer Orientation

- Transcripts (official or unofficial)
- Proof of GPA
- Official copies of General Knowledge Test (GKT) or CLAST scores

College of Education Admission Requirements

- Complete the University General Education requirements or its equivalent (i.e. an A.A. degree from an approved Florida community college or state university).
- Complete the Education Common Program Prerequisites.
- Have a minimum 2.5 overall GPA. Minimum of 2.75 overall GPA required for Early Childhood Education Majors.
- Pass all four parts of the General Knowledge Test and/or CLAST (no alternatives or waivers are accepted).
- CLAST scores earned prior to July 1, 2002 are acceptable for admission and graduation certification.
- Complete State University System Foreign Language Admission requirement: 2 years in high school or 1 year in college of the same foreign language or American Sign Language.
- Complete the Gordon Rule Requirement.
- Fulfill the CLAST Requirement.

Once admission requirements have been met, submit a College of Education Change of Major form to the Office of Student Services: Education Complex, Room 110 (for Elementary Education submit form to the Academic Advising Center, Education Complex Room 175)