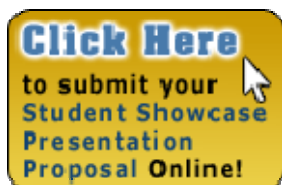


Steps in presenting at the HAPPY Hour Student Showcase on Saturday, January 30, 2010

1. Brainstorm a topic you would like to share during a 30- to 45-minute presentation. Choose a topic that can be successfully taught within 30 to 45 minutes. Ideas for topics are as follows (the list is not all inclusive):
 - Class assignments/projects of which you are proud
 - Strategies you have learned in other workshops, such as HAPPY Hour workshops
 - Strategies you have learned from your professors, supervising teacher, other teachers, peers, professional journal articles, etc.
 - Strategies you successfully used during your internship
 - Expertise you have in a particular area (e.g., American Sign Language)
 - Internship experiences (how to remain sane during your internship, etc.)
 - Strategies you developed yourself that you have successfully used.

You can also find additional ideas by looking through past Showcase programs under "Showcase Programs" within the "Student Showcase" button on the HAPPY Hour Website. FYI, students who presented at and who attended the 2006 and 2007 Showcases have probably graduated by now, so the topics in the program will be new for this year's attendees. You might thus find something within the 2006 and 2007 programs that you'd like to present.

2. Decide if you would like to present alone or with others.
3. Complete the HAPPY Hour Student Showcase Presentation Proposal Form online at the HAPPY Hour Website at <http://education.ucf.edu/happyhour>. Once you access this website, click on the link on the left-hand side of the screen to fill out and complete your presentation proposal on-line. Check out how easy it is to complete and submit a proposal.



4. If you need assistance in writing a presentation proposal, you can refer to the *HAPPY Hour Student Showcase Guidelines* (also available on-line when you work on filling out the proposal form). You can also make an appointment to meet with Dr. Verkler, any of the members of the HAPPY Hour Committee, or any other interested faculty, and they will be happy to work with you one-on-one. Contact information for members of the HAPPY Hour Committee can be found on the HAPPY Hour Website. Look for "Committee Members." We can help you brainstorm topics, develop creative titles and workshop descriptions, etc. If you want to email us your ideas for our feedback, please do so. We are here to ensure your success. You will NEVER need to work in isolation.
5. Submit your proposal **online by Tuesday, December 1, 2009.**
6. You will be notified by email of the acceptance of your proposal by Friday, December 4, 2009.
7. **Once your proposal has been accepted, you will need to confirm your intent to present. Your confirmation indicates your commitment to present. Unless an emergency occurs, you**

will be expected to present at the HAPPY Hour Student Showcase. Dropping out for other reasons demonstrates a lack of professionalism on your part.

8. If you indicated on your presentation proposal that you would like to have a faculty mentor, one will be assigned to you. If you have a preference for a faculty mentor, provide their name on the proposal. Your mentor will be available to you to assist you in ANY way with your presentation. Do not hesitate to contact them.
9. Try to attend the HAPPY Hour workshop in January designed specifically for student presenters. It is entitled *Presenting Your Presentation* and will be held from 4:30-6:00 p.m. on Wednesday, January 13, 2010. The location is currently TBA. You will be given tips for how to implement your presentation. You can practice implementing your presentation and receive constructive feedback from HAPPY Hour Committee members. If you cannot attend this workshop, you may meet with Dr. Verkler, any other HAPPY Hour Committee members, or your faculty mentor for assistance.
10. Between the acceptance of your proposal and the HAPPY Hour Student Showcase, plan your presentation as you would plan a lesson that you will teach. Develop your activities and choose your instructional materials. Do a trial run to gauge the timing of your activities.

A recommended sequence of activities is as follows:

- Anticipatory set – Something at the beginning of your presentation to grab the audience’s attention. Example: Who has heard of (your topic/concept/activity)? What do you know about it? You might even do a K-W-L chart.
- Teach your concept.
- If possible, have the students do group work applying your concept/topic/activity. Try to interactively engage them during most of your presentation.
- Have groups share what they created.
- Ask the audience if they can think of any other ways they might apply your concept/topic/activity in their future classrooms. This makes what they learned relevant to their own professional lives.
- Provide time for questions from the audience.
- Your presentation is over!!!!

You will need to create a handout about your topic for audience distribution. If you are teaching a strategy, for example, you would need to include the steps for implementing the strategy. (Think of the types of handouts you receive at HAPPY Hour workshops.) You want the audience to be able to duplicate in the future what you’ve taught them in your presentation. The HAPPY Hour Committee will be happy to make copies of your handout for your presentation as long as you submit your handout to Dr. Verkler at least a week before the Showcase. (See a sample presentation handout under “Sample Showcase Handout” under the “Student Showcase” link.)

11. Final step in presenting at the HAPPY Hour Student Showcase on Saturday, January 30, 2010: Present at the Showcase and experience the ultimate form of professional development!

Miscellaneous Stuff

1. You may present alone or with a group of peers. Groups larger than 5 are not recommended.
2. According to past presenters, the most time-consuming part of preparing for your presentation is creating the audience handout. If you will be teaching a strategy that you learned from others, feel free to use the directions you received from them.
3. If you follow the above sequence of activities, the audience - and not you - will be "on stage" for most of your presentation. Group work takes up a lot of time. However, don't do group work just to use up time! ☺
4. You will receive a certificate of participation and a letter of appreciation from the HAPPY Hour Committee to include in your job interview files. You will also receive additional gifts in goodie bags made especially for the student presenters.
5. Your presentation will be only 30 to 45 minutes long.
6. The Showcase will have 4 time slots of presentations. During the three time slots when you will not be presenting, you will be able to attend other presentations.
7. Your presentation will be only 30 to 45 minutes long.
8. On-line registration will begin mid-December and run through the beginning of January. Everyone will need to register to attend the Showcase. You may invite friends, relatives, etc. to the Showcase, but each person will have to register on-line and pay the registration fee.
9. Your presentation will be only 30 to 45 minutes long.
10. Presenting is A GREAT EXPERIENCE! Challenge yourself to enhance your presentational skills.