Education, PHD

Higher Education Track

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<tr>
<th>College</th>
<th>Degree</th>
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<tr>
<td>Education and Human Performance</td>
<td>PHD</td>
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<th>Department</th>
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<tr>
<td>CFCS: Higher Education</td>
<td>Dissertation</td>
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Program Websites: [http://education.ucf.edu/highered/](http://education.ucf.edu/highered/)

**TRACK DESCRIPTION:** The Higher Education track in the Education PhD program is designed for applicants who have extensive experience as administrators or staff in postsecondary institutions who want to pursue careers as scholars and leaders.

**CURRICULUM**

**Total Credit Hours Required: 75** Credit Hours Minimum beyond the Master's Degree

**Required Courses—51 Credit Hours**

**Core—24 Credit Hours**

- IDS 7501 Issues and Research in Education (3 credit hours)
- IDS 7500 Seminar in Educational Research (variable credit and repeatable, 6 credit hours)
- EDF 7475 Qualitative Research in Education (3 credit hours)
- EDF 7403 Quantitative Foundations of Educational Research (3 credit hours)
- EDF 7463 Analysis of Survey, Record and Other Qualitative Data (3 credit hours)
- IDS 7502 Case Studies in Research Design (3 credit hours) or one of the following approved research electives:
  - EDF 7406 Multivariate Statistics in Education (3 credit hours)
  - EDF 7405 Quantitative Methods II (3 credit hours)
  - EDF 7410 Application of Nonparametric & Categorical Data Analysis in Education (3 credit hours)
  - EDF 7415 Latent Variable Modeling in Education (3 credit hours)
  - EDF 7473 Ethnography in Educational Settings (3 credit hours)
  - EDF 7474 Multilevel Data Analysis in Education (3 credit hours)
  - EDF 7488 Monte Carlo Simulation Research in Education (3 credit hours)
  - SPA 7495 Doctoral Seminar II: Spoken and Written Language Disorders (Communication Sciences Track students only) (3 credit hours)

- EDF 7406 Multivariate Statistics in Education (3 credit hours) or one of the following approved research electives:
  - IDS 7938 Research Cluster Seminar (3 credit hours)
  - EDF 7405 Quantitative Methods II (3 credit hours)
  - EDF 7410 Application of Nonparametric & Categorical Data Analysis in Education (3 credit hours)
  - EDF 7415 Latent Variable Modeling in Education (3 credit hours)
  - EDF 7473 Ethnography in Educational Settings (3 credit hours)
  - EDF 7474 Multilevel Data Analysis in Education (3 credit hours)
  - EDF 7488 Monte Carlo Simulation Research in Education (3 credit hours)
  - SPA 7495 Doctoral Seminar II: Spoken and Written Language Disorders (Communication Sciences Track students only) (3 credit hours)
Specialization—27 Credit Hours

- EDH 6046 Diversity in Higher Education (3 credit hours)
- EDH 7xxx Higher Ed: Philo/ Hist Perspectives (3 credit hours)
- EDH 7401 Higher Education and Public Policy (3 credit hours)
- EDH 7405 Legal Issues in Higher Education (3 credit hours)
- EDH 7xxx Finance in Higher Education (3 credit hours)
- EDH 7xxx Higher Education Leadership.
- EDH 7xxx Org Theory & Practice in Higher Education (3 credit hours)
- EDH 7934 Managing Change, Conflict and Stability in Higher Education (3 credit hours) or one of the following approved research electives:
  - Or EDH 7xxx Curric, Instruction, & Dist Learning in Higher Ed (3 credit hours)
  - Or EDH 7366 Assessment in Higher Education (3 credit hours)
  - Or EDH 7xxx International Perspectives of Higher Education (3 credit hours)

Candidacy Examination – (0 credits) (Required for Advancement to Candidacy (Dissertation hours))
Candidacy examinations will be scheduled near the tenth week of the fall and spring semesters; summer exams will be scheduled for the sixth week of the term. The exams are:
- Part 1 Written examination: Higher education (five hours)
- Part 2. Written examination: Area of specialization (three hours)
- Part 3. Oral examination (one hour)

Evidence of the following are required to be eligible to complete the doctoral comprehensive examination in the Education PhD program, Higher Education track:
- Currently enrolled in the university during the semester any comprehensive examination is taken.
- Submission of an approved program of study (overall GPA 3.0 or greater on all graduate work).
- Completion of most course work. (Student may take exams if only 2-3 semesters of course work remains.) (This statement does not refer to dissertation hours).
- In consultation with program faculty, the dissertation advisory committee is formed, paperwork filed, and approved. (Committee consists of 4 members: minimum of 3 approved CEDHP graduate faculty and 1 approved graduate faculty scholar or CEDHP faculty.)
- Submission of an approved doctoral comprehensive examination application by the stated deadline.
- Fulfill any program deadlines for submitting comprehensive examination content related materials (i.e., topics, questions, etc.) to program coordinator by the stated deadline.

Candidacy
To enter candidacy for the PhD, students must have an overall 3.0 GPA on all graduate work included in the planned program and pass all required examinations. Examinations will be scheduled by the student and major adviser. The associate dean for graduate studies and research must be notified of the date and location of the exam 30 days in advance. Students must be enrolled in the university during the semester an examination is taken. The following are required to be admitted to candidacy and enroll in dissertation hours:
- Completion of all course work, except for dissertation hours.
- Successful completion of the candidacy examination.
- Successful defense of the written dissertation proposal.
- In consultation with program faculty, the dissertation advisory committee is formed, paperwork filed, and approved. (Committee consists of 4 members: minimum of 3 approved CEDHP graduate faculty and 1 approved graduate faculty scholar or CEDHP faculty.)
- Submittal of an approved program of study.

NOTE: Once students enter Candidacy, they must enroll in a minimum of 3 Dissertation hours (below) every semester (including summers), until they graduate from the program.
Dissertation—24 Credit Hours

☐ EDH 7980 Dissertation Research (24 credit hours minimum)

Doctoral students must work with their doctoral adviser/major professor to prepare a proposal, present and defend the proposal to the dissertation committee. Once the proposal is completed, and approval is secured from UCF’s IRB, students conduct research and submit and defend the final research dissertation to their dissertation committee.

REQUIRED DOCUMENTATION DURING DISSERTATION STAGE:
All items listed are necessary to fulfill the requirements to graduate.

- Application to Defend Dissertation Proposal
- Application for IRB Approval of Research
- Application to Defend Dissertation (including announcement)
- Application to Graduate
- All necessary requirements of the College of Graduate Studies for Graduation

Independent Learning

The dissertation satisfies the independent learning experience.

APPLICATION REQUIREMENTS

For information on general UCF graduate admissions requirements that apply to all prospective students, please visit the Admissions section of the Graduate Catalog. Applicants must apply online. All requested materials must be submitted by the established deadline. In addition to the general UCF graduate application requirements, applicants to this program must provide:

☐ Evidence of a minimum of one year full-time or two years part-time professional higher education work experience. Evidence may include, but not be limited to, any one of the following: work experience listed on the resume/CV with confirmation email/telephone, letter of reference, or copies of annual reviews, etc.. (Please note that graduate assistantships, teaching assistantships, internships and practica do not fulfill this requirement.)
☐ One official transcript (in a sealed envelope) from each college/university attended.
☐ A master’s degree in a closely related field.
☐ Official, competitive GRE score taken within the last five years.
☐ Three letters of recommendation.
☐ Goal statement. (Describe the following: preparedness for the program, career goals related to program, and potential area of research interest in the program.)
☐ Resumé/CV.
☐ Submit one of the following writing samples: research paper, journal article, grant proposal, policy analysis, or program evaluation.

Application Deadlines

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<th>Spring</th>
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<td>Domestic Applicants</td>
<td>Nov 15</td>
<td>Jan 15</td>
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<tr>
<td>International Applicants</td>
<td>Nov 15</td>
<td>Jan 15</td>
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<td>International Transfer Applicants</td>
<td>Nov 15</td>
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*Applicants who plan to enroll full time in a degree program and who wish to be considered for university fellowships or assistantships should apply by the Fall Priority date.

FINANCIALS: Graduate students may receive financial assistance through fellowships, assistantships, tuition support, or loans. For more information, see the College of Graduate Studies Funding website, which describes the types of financial assistance available at UCF and provides general guidance in planning your graduate finances. The Financial Information section of the Graduate Catalog is another key resource.

Fellowships: Fellowships are awarded based on academic merit to highly qualified students. They are paid to students through the Office of Student Financial Assistance, based on instructions provided by the College of Graduate Studies. Fellowships are given to support a student’s graduate study and do not have a work obligation. For more information, see UCF Graduate Fellowships, which includes descriptions of university
fellowships and what you should do to be considered for a fellowship.

**Contact INFO**

**Graduate Program**  
Kathleen P. King EdD, Professor  kathleen.king@ucf.edu  Telephone: 407-823-4751

**Graduate Admissions**  
Cameron Leonard  gradadmissions@ucf.edu  Telephone: 407-823-2766  Millican Hall 230

**Mailing Address**  
UCF College of Graduate Studies  (Millican Hall 230) PO Box 160112  Orlando, FL  32816-0112

**Institution Codes**  
GRE: 5233  GMAT: RZT-HT-58  TOEFL: 5233  ETS PPI: 5233

**Graduate Fellowships**  
Telephone: 407-823-0127  gradfellowship@ucf.edu  https://funding.graduate.ucf.edu

**Graduate Financial Aid**  
UCF Student Financial Assistance  Millican Hall 120  Telephone: 407-823-2827

Appointment Line: 407-823-5285  Fax: 407-823-5241  finaid@ucf.edu  http://finaid.ucf.edu

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