



UNIVERSITY OF CENTRAL FLORIDA

GRADUATE STUDIES

Graduate Petition Form

Family or Last Name First Name
Social Security Number Personal ID (PID)
Mailing Address
City State ZIP Code
Home Phone () E-mail Address
Date Expected Graduation Date: Term Year
Adviser Graduate Program

Petition Code (see list of codes below)

- 1. The nature of the petition must be specified by the petitioner and the following must be included: a) A clear statement of what exactly is being requested. b) A clear statement of why the request is being petitioned and why the petition should be supported. c) For petitions involving courses, the course name and prefix must be included.
2. A letter stating the rationale for supporting or not supporting the petition must accompany the petition. This letter should come from a faculty adviser or the graduate program director. All denials of petitions (e.g. by the committee or dean) should be explained.
3. All petition forms must be reviewed and signed by the adviser, program or graduate coordinator, college graduate committee, and college dean/school director prior to being sent to the graduate council.
4. At any time during the review process, the graduate council may request additional information from the parties involved in the petition.

Table with 5 columns: Reviewed by, Supported, Not Supported*, Signature, Date. Rows include Adviser, Program Coordinator, Graduate Coordinator, College Graduate Committee, College Dean, Graduate Council (when needed), and UCF Graduate Studies.

- GSPADE Appeal of decision to deny admission
GSPWBA Waiver of bachelor's degree
GSPSUB Course substitution (need only dept & college approval)
GSPSTH Request to substitute directed research, research report, or independent study hours and thesis or dissertation hours
GSP3YR Graduate certificate 3 yr rule
GSPCER Graduate certificate course
GSPGRD Grade appeal
GSPOTH Other
GSPW15 Waiver of 15 hours at 6000 level
GSPWIN Waiver of internship (need only dept & college approval)
GSPIND Independent study hrs: >6 hrs in master's; >12 hrs in doctoral
GSPD06 Waiver of 6 hrs to be taken at UCF outside doctoral program area

- GSP9PB More than 9 hrs taken in post bac status
GSPRES Waiver of residency hours
GSPREA Readmission to a graduate program
GSP7YR 7 year rule
GSPCAT Reverting to old catalog year
GSPTHE Waiver of thesis hours
GSPTR6 More than 6 hrs of Traveling Scholar hours
GSPGRC Accept post bac or transfer course with grade of C+ or lower
GSP9MA More than 9 hrs transfer hours in Master's program
GSP6UG More than 6 hrs of undergraduate course work
GSP30D More than 30 hrs of transfer work into Doctoral program
GSP36E More than 36 hrs of transfer into Doctoral (Engineering)